



PARENT INFORMATION HANDBOOK

WELCOME TO CAMP IDEAL!

Camp Ideal is back! We are so excited that your family has decided to spend some of their summer with us! We have a wonderful program planned for campers this summer.

The following Parent Information Handbook has been prepared with all the important information you need to ensure a happy and healthy 2023 camp season.

Please read through the manual carefully and keep it handy during the summer.

If you have any questions that are not answered in the manual, please feel free to contact us:

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CAMP IDEAL POLICY








By registering my child for Camp Ideal I have agreed to the following:

- I understand that all registration fees are due by **the week before camper's first day of camp** unless alternate arrangements have been made.
- I understand that my registration fee holds my camper's space at Camp Ideal and is **non-refundable**.
- I understand that I am ultimately responsible for paying the camp tuition.
- I give my child permission to participate in all on and off-site activities.
- I understand that Camp Ideal and scholarship applications must be submitted by **May 8th, 2023**.
- I understand that Camp Ideal and staff do not accept tips or gratuities. Our staff understands this and agrees to adhere to it in their signed contracts. Donations in honor of staff members are welcomed to the Camp Scholarship Fund.
- I agree that Camp Ideal may share my family's contact information with other camp families for communication purposes only unless I indicate otherwise in writing.
- Camp Ideal has permission to use photographs, video, or likenesses of my child for promotional purposes unless indicated otherwise in writing.
- I hereby agree to indemnify and hold the Jewish Federation of St. Joseph Valley harmless from any and all liability.
- I understand that part of the camping experience involves activities and group interactions that may be new to my child and that they come with uncertainties beyond what my child may be used to dealing with at home. I am also aware that my child may participate in off-campus activities such as recreational field trips to local amusements that involve additional risks. I am aware of these risks and I am assuming them on behalf of my child. I realize that no environment is risk-free and so I have instructed my child on the importance of abiding by the camp's rules. My child and I both agree that he or she is familiar with these rules and will obey them.
- As a parent/guardian, I am ultimately responsible for all transportation of clothing, equipment, or personal effects of campers during the camp day or while in transit. **CELL PHONES, laptop computers, tablets, and other wireless communication devices ARE NOT PERMITTED** in camp.
- I understand that Camp Ideal does not accept responsibility for loss, theft, or damage of my child's belongings while at, to, and from camp.
- I understand and will comply with the following: Campers are expected to arrive and depart at the appropriate opening and closing times each day of their sessions and to remain in camp for the entire day unless special arrangements are made with the camp director. Having campers come and go during the day is very disruptive to both the camper and the camp community.
- I will make full disclosure of any and all medical, emotional, or social conditions and medications (including medication holidays) that may affect my child's experience at Camp Ideal.
- I understand that if my child is sent home or asked to leave camp for any reason or if I withdraw my child for any reason during the camp week I have signed up for I am not entitled to a refund.
- I understand that I will not be issued any refund for poor camp attendance.
- I understand that the Executive Director of the Jewish Federation of St. Joseph Valley reserves the right to dismiss any camper without refunds who: – Willfully disregards camp rules, or who endangers the camper's or others' safety; – Harms themselves or other members of the community; – Bullies, physically, psychologically, and/or sexually abuses any member of our community; – Destroys camp property or the property of another member of the camp community; – Requires greater supervision than can reasonably be offered by the camp; – Acts in any way which the Executive Director, in his sole discretion, finds to be detrimental to the camp community.



Packing list

Note:

What to Pack Everyday	Today's Big Goal
<ul style="list-style-type: none"> <input type="radio"/> Hat <input type="radio"/> Water Bottle <input type="radio"/> Sunscreen <input type="radio"/> Closed-Toed Shoes <input type="radio"/> Comfortable clothes than can get dirty <input type="radio"/> Warm layer for cold/windy days <input type="radio"/> Light jacket for rainy days <input type="radio"/> Towel for grass or water activities <input type="radio"/> Emergency spare set of clothes <input type="radio"/> Bug Spray <input type="radio"/> Packed Lunch 	<p style="text-align: center; color: orange; font-weight: bold; font-size: 2em;">Have Fun & Stay Safe</p>
<p>Notes</p> <ul style="list-style-type: none"> • Label everything !!! • Apply sunscreen before camp each day. (staff will help to reapply as necessary throughout the day) • Pack bug spray containing CDC recommended ingredients: DEET, picaridin, IR3535, Oil of Lemon Eucalyptus (OLE), para-menthane-diol (PMD), or 2-undecanone as recommended to deter ticks. 	<p style="text-align: center; color: orange; font-weight: bold;">Additional Packing on Lake Days</p> <ul style="list-style-type: none"> <input type="radio"/> Camp T-shirt <input type="radio"/> Swim Suit WORN TO CAMP <input type="radio"/> Beach Towel <input type="radio"/> Extra Sunscreen! <input type="radio"/> Sandals (in addition to closed-toed shoes) <input type="radio"/> Change of clothes for after swimming <input type="radio"/> Bag for wet clothes <p style="text-align: center; color: orange; font-weight: bold;">Additional Packing on Trip Days (Dates to be determined)</p> <ul style="list-style-type: none"> <input type="radio"/> Camp T-shirt
	<p style="text-align: center; color: orange; font-weight: bold;">Today's Mood</p> <div style="display: flex; justify-content: space-around; align-items: center;">       </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> ← Very happy Neutral Not great → </div>

DAILY SCHEDULE EXAMPLE

9:15 - Flag Raising

**9:30-10:30
Opening Activity**



**10:45-11:45
Sports**

12:00 - 1:00 Lunch

**1:00- 2:00
Arts & Crafts**



2:00 Snack



**2:15-3:15
Workshop**



3:15 - Sikum (Summary)

3:45 - Flag Lowering

PICK UP, DROP OFF AND IN BETWEEN

Camp Hours & location:

- Monday - Friday: 9:00 A.M. to 4:00 P.M.
- Shi'Shuk (our camp market) will be open every Friday 3:30 to 4:30.
- 3202 Shalom Way, South Bend, IN 46615

Drop off:

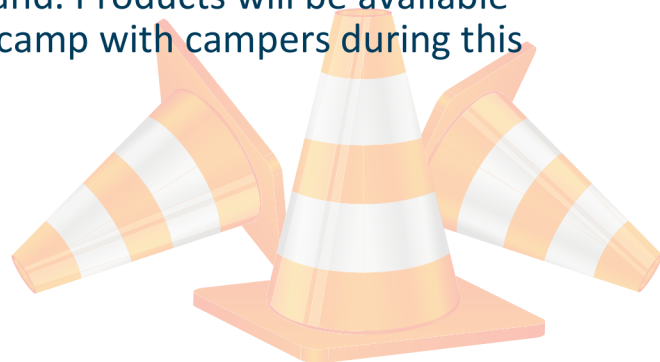
- Be careful and aware of children
- Follow the markers to drop off zone in the circle drive
- Keep your child in the vehicle until you can pull forward and a staff member approaches
- Early care: 7:45-8:45 AM (for those who signed up)
- You may not drop off your child earlier than 8:45 unless they are registered for early care.

Pick up

- Be careful and aware of children
- Park your car in a designated spot at the front parking lot
- Please refrain from approaching your child, staff will approach your vehicle when official dismissal procedures have begun
- Only people listed on the emergency card may pick up your child
- Please have your photo ID ready (Until we get to know you)
- Late care: 4:00-5:15 PM (for those who signed up)
- You may not pick up your child later than 4:15 unless they are registered for late care. Any exception must be arranged in advance
- Let your child know who will be picking them up and when

Visitation

- Visitations during the camp day are not suggested unless it is for a parent invited special program
- All family and friends are invited to join us every week on Friday from 3:30 to 4:30 for our Shi'shuk market stand. Products will be available for sale and family members may tour camp with campers during this hour.





LUNCH





- All campers must bring their lunch from home each day.
- Lunches will be kept in a cooler between drop-off and lunch time, but will not be refrigerated, so please pack accordingly
- Strict no-sharing lunch policy. Due to allergies, kosher, etc. Please help campers understand the importance of individual lunches that are not to be shared.
- We say a short prayer (HaMotzi) before lunch. We do not require campers to say the prayer, but we do ask that all campers respect it.
- A kosher snack will be provided by camp each afternoon as part of the program. Snack may include dairy.
- If you have any concerns regarding food allergies, or dietary issues while at camp, please do not hesitate to contact the camp director.



Don't Pack list

M T W T F S S

Note:

What NOT to bring to Camp	Today's Big Goal
<ul style="list-style-type: none"><input type="radio"/> Handheld video games or music players not permitted at camp.<input type="radio"/> Cell phones, smart phones, or smart watches<input type="radio"/> Items of high monetary or emotional value<input type="radio"/> Clothing that is delicate, new, or valuable<input type="radio"/> Inappropriate clothing which includes overly revealing clothing or clothing with inappropriate slogans or pictures.<input type="radio"/> Medication of any kind. All medication MUST be checked in with the camp director. (Inhalers and epinephrine are the only exceptions).<input type="radio"/> Weapons (or toys resembling weapons) of any kind are not allowed in camp.<input type="radio"/> Money*	
	<p data-bbox="852 787 982 829">Notes</p> <ul style="list-style-type: none">• We are looking to create a safe and fun environment for the campers which will encourage personal interactions and educational atmosphere.• Any exception must be approved by the camp director ahead of time <p data-bbox="820 1270 1469 1648">*Shi'Shuk Market days require cash to purchase extra items. Every camper will receive one product (Such as fresh Challah) but if parents will not be present at the market, sending a closed envelope with money inside is acceptable. Staff can hold onto the envelope until the market begins by request.</p>
	<p data-bbox="844 1680 1153 1732">Today's Mood</p>
	<div data-bbox="852 1795 1485 1869"></div> <div data-bbox="836 1890 1469 1984"></div>

MEDICAL INFORMATION



In Case of injury or illness during camp

- Legal guardian will be notified immediately
- First aid will be given based on the severity of the situation by CPR trained staff, emergency or non-emergency medical services
- The camper might be sent home based on the severity

When do I need to keep my child at home

- If your child has had a fever over 100° F, has vomited or had severe diarrhea within the previous 24 hours of camp
- If you suspect your child might have lice

COVID-19 exposure

- Guardians will be required to digitally sign a health survey each morning
- In order to ensure a COVID-free experience at camp, responsibility for the safety of all campers and families is shared with parents as well as camp staff

Medical treatment during camp

- Campers may not keep or carry medications of any kind themselves (except inhalers or epi-pens)
- All medication must be checked in with the camp director
- All medications are required to be kept locked in the Federation Offices under supervision
- When possible, organize medication times around lunchtime to avoid campers having to be pulled out of regular programming
- All medications must be in original packaging and/or prescription bottles with explicit written instructions for distribution
- Camp does not stock or provide any over the counter drugs



MEDICAL INFORMATION (CONTINUED)



Information disclosure

- We request you to trust us with information about your child's situation such as a learning difficulty, ADHD, emotional/behavior problem, a recent loss or major change in the family or child's life, etc.
- Knowing this makes a tremendous difference in helping us to be sensitive to your child's needs.
- This sensitive information will only be shared with relevant staff and will help staff prepare and offer the best camp experience to each camper

Safety

- We comply with or exceed all State Sanitary Codes and St. Joseph County Department of Health regulations governing a children's camp
- Camp follows the American Camp Associations standards for a day camp
- All members of the camp staff (including the directors) hold CPR, AED, and first aid certifications
- At least one certified staff member is with the children at all times
- Camp has an Emergency Procedures and Safety Manual, on which all staff are trained
- Emergency drills are held in all emergency procedures during staff training



GUIDELINES



- Campers will respect themselves and others.
- Campers will listen to others including staff and fellow campers.
- Campers will control and be responsible for their own behavior and use appropriate language.
- Campers will not intentionally cause physical or emotional harm to other campers or staff.
- Campers will respect the environment, camp equipment, property, and other people's belongings.
- Campers will follow the camp rules and the camp schedule.
- Campers will wear appropriate clothing and footwear for all activities at camp.
- Campers will not possess or use alcohol, tobacco, illegal substances, drug paraphernalia, fireworks, matches, lighters, or weapons of any kind.
- Campers will not engage in or threaten abuse (physical or emotional) of any kind.

Please understand that if your child fails to follow any of these expectations, that there will be consequences including being sent home from camp at the discretion of the Camp Director. In the event that a child is sent home, no refund will be given for any part of camp that is missed due to a breach of our Behavior Guidelines.

Following these guidelines will help camp be a safer, happier environment for everyone.





CAMP FORMS & FEES

Why are there so many forms and what are they for?

The data you provide gives us necessary information to best serve your child. Each form is reviewed by the appropriate staff with concerns for that area of your child's care. All information is kept in confidence and is seen only on a need-to-know basis.

When do I need to return the forms?

Forms need to be received no later than MAY 29th. ALL forms must be received, and approved tuition payment arrangements made before campers are permitted to be dropped off on their first day.

*If you have not made approved payment arrangements or you do not have all of your child's forms your child will not be allowed at camp.





SEE YOU AT CAMP!!!

