



CAMP IDEAL



PARENT INFORMATION HANDBOOK

WELCOME TO CAMP IDEAL!

Camp Ideal is back! We are so excited that your family has decided to spend some of their summer with us! We have an excellent program planned for campers this summer.

The following Parent Information Handbook has been prepared with all the necessary information to ensure a happy and healthy 2024 camp season.

Please read through the manual carefully and keep it handy during the summer.

If you have any questions that are not answered in the manual, please feel free to contact us.

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Abbee LaPlace

Camp Director

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Executive Director

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CAMP IDEAL POLICY

By registering my child for Camp Ideal, I have agreed to the following:

- I understand that all registration fees are due by **the week before the camper's first day of camp** unless alternate arrangements have been made.
- I understand that my registration fee holds my camper's space at Camp Ideal and is **non-refundable**.
- I understand that I am ultimately responsible for paying the camp tuition.
- I allow my child to participate in all on-site and off-site activities.
- I understand that Camp Ideal and scholarship applications must be submitted by **May 8th, 2024**.
- I understand that Camp Ideal and staff do not accept tips or gratuities. Our staff understands this and agrees to adhere to it in their signed contracts. Donations in honor of staff members are welcomed to the Camp Scholarship Fund.
- I agree that Camp Ideal may share my family's contact information with other camp families for communication purposes only unless I indicate otherwise in writing.
- Camp Ideal has permission to use my child's photographs, videos, or likenesses for promotional purposes unless indicated otherwise in writing.
- I hereby agree to indemnify and hold the Jewish Federation of St. Joseph Valley harmless from any and all liability.

- I understand that part of the camping experience involves activities and group interactions that may be new to my child and that they come with uncertainties beyond what my child may be used to dealing with at home. I also know that my child may participate in off-campus activities, such as recreational field trips to local amusements, involving additional risks. I am aware of these risks, and I am assuming them on behalf of my child. I realize that no environment is risk-free, so I have instructed my child on the importance of abiding by the camp's rules. My child and I agree that they are familiar with these rules and will obey them.
- As a parent/guardian, I am ultimately responsible for all transportation of clothing, equipment, or personal effects of campers during the camp day or while in transit. CELL PHONES, laptop computers, tablets, and other wireless communication devices ARE NOT PERMITTED in camp.
- I understand that Camp Ideal does not accept responsibility for the loss, theft, or damage of my child's belongings while at, to, and from camp.
- I understand and will comply with the following: Campers are expected to arrive and depart at the appropriate opening and closing times each day of their sessions and to remain in camp for the entire day unless special arrangements are made with the camp director. Having campers come and go during the day disrupts the camper and the camp community.

- I will make full disclosure of any medical, emotional, or social conditions and medications (including medication holidays) that may affect my child's experience at Camp Ideal.
- I understand that if my child is sent home or asked to leave camp for any reason or if I withdraw my child during the camp week I have signed up for, I am not entitled to a refund.
- I understand that I will not be refunded for poor camp attendance.
- I understand that the Executive Director of the Jewish Federation of St. Joseph Valley reserves the right to dismiss any camper without refunds who:
 - Willfully disregards camp rules or who endangers the camper's or others' safety;
 - Harms themselves or other members of the community;
 - Bullies, physically, psychologically, and/or sexually abuses any member of our community;
 - Destroys camp property or the property of another member of the camp community;
 - Requires greater supervision than can reasonably be offered by the camp;
 - Acts in any way which the Executive Director, in his sole discretion, finds to be detrimental to the camp community.

CAMP HOURS & LOCATION

- Monday - Friday: 9:00 A.M. to 4:00 P.M.
- Shi'Shuk (our camp market) will be open every Friday 3:30 to 4:30.
- 3202 Shalom Way, South Bend, IN 46615



DROP OFF:

- Be careful and aware of children
- Follow the markers to drop off zone in the circle drive
- Keep your child in the vehicle until you can pull forward and a staff member approaches
- Early care: 7:45-8:45 AM (for those who signed up)
- You may not drop off your child earlier than 8:45 unless they are registered for early care.

PICK UP

- Be careful and aware of children
- Park your car in a designated spot at the front parking lot
- Please refrain from approaching your child, staff will approach your vehicle when official dismissal procedures have begun
- Only people listed on the emergency card may pick up your child
- Please have your photo ID ready (Until we get to know you)
- Late care: 4:00-5:15 PM (for those who signed up)
- You may not pick up your child later than 4:15 unless they are registered for late care. Any exception must be arranged in advance
- Let your child know who will be picking them up and when

VISITATION

- Visitations during the camp day are not suggested unless it is for a parent invited special program
- All family and friends are invited to join us every week on Friday from 3:30 to 4:30 for our Shi'shuk market stand. Products will be available for sale and family members may tour camp with campers during this hour.

LUNCH

- All campers must bring their lunch from home each day.
- Lunches will be kept in a cooler between drop-off and lunch time, but will not be refrigerated, so please pack accordingly
- Strict no-sharing lunch policy. Due to allergies, kosher, etc. Please help campers understand the importance of individual lunches that are not to be shared.
- We say a short prayer (HaMotzi) before lunch. We do not require campers to say the prayer, but we do ask that all campers respect it.
- A kosher snack will be provided by camp each afternoon as part of the program. Snack may include dairy.
- If you have any concerns regarding food allergies, or dietary issues while at camp, please do not hesitate to contact the camp director.



DAILY SCHEDULE EXAMPLE

9:15 - Flag Raising

9:30-10:30
Opening Activity



10:45-11:45
Sports

12:00 - 1:00 Lunch

1:00- 2:00
Arts & Crafts



2:00 Snack



2:15-3:15
Workshop

3:15 - Sikum (Summary)



3:45 - Flag Lowering

JUNE 17 - JULY 5, 2024

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
FIRST WEEK 6.17	6.18 Lake Day 	6.19	6.20 Trip Day 	6.21 Shi'Shuk 
SECOND WEEK 6.24	6.25 Lake Day 	6.26	6.27	6.28 Shi'Shuk 
THIRD WEEK 7.01	7.02 Lake Day 	7.03 Half Day Trip (Wear any Camp Shirt) 	7.04	7.05 Shi'Shuk 

Please use the packing list to prepare your campers for each day as listed

PACKING LIST

What to Pack Everyday	Today's Big Goal
<ul style="list-style-type: none"> <input type="radio"/> Hat <input type="radio"/> Water Bottle <input type="radio"/> Sunscreen <input type="radio"/> Closed-Toed Shoes <input type="radio"/> Comfortable clothes than can get dirty <input type="radio"/> Warm layer for cold/windy days <input type="radio"/> Light jacket for rainy days <input type="radio"/> Towel for grass or water activities <input type="radio"/> Emergency spare set of clothes <input type="radio"/> Bug Spray <input type="radio"/> Packed Lunch 	<p>Have Fun & Stay Safe</p>
<p>Notes</p> <ul style="list-style-type: none"> • Label everything !!! • Apply sunscreen before camp each day. (staff will help to reapply as necessary throughout the day) • Pack bug spray containing CDC recommended ingredients: DEET, picaridin, IR3535, Oil of Lemon Eucalyptus (OLE), para-menthane-diol (PMD), or 2-undecanone as recommended to deter ticks. 	<p>Additional Packing on Lake Days</p> <ul style="list-style-type: none"> <input type="radio"/> Camp T-shirt <input type="radio"/> Swim Suit WORN TO CAMP <input type="radio"/> Beach Towel <input type="radio"/> Extra Sunscreen! <input type="radio"/> Sandals (in addition to closed-toed shoes) <input type="radio"/> Change of clothes for after swimming <input type="radio"/> Bag for wet clothes <p>Additional Packing on Trip Days (Dates to be determined)</p> <ul style="list-style-type: none"> <input type="radio"/> Camp T-shirt
	<p>Today's Mood</p> <div style="text-align: center;">  </div> <p style="text-align: center;">  </p> <p style="text-align: center;"> Very happy Neutral Not great </p>

DON'T PACK LIST

What <u>NOT</u> to bring to Camp	Notes
<ul style="list-style-type: none">• Handheld video games or music players not permitted at camp.• Cell phones, smart phones, or smart watches• Items of high monetary or emotional value• Clothing that is delicate, new, or valuable• Inappropriate clothing which includes overly revealing clothing or clothing with inappropriate slogans or pictures.• Medication of any kind. All medication MUST be checked in with the camp director. (Inhalers and epinephrine are the only exceptions).• Weapons (or toys resembling weapons) of any kind are not allowed in camp.• Money*	<ul style="list-style-type: none">• We are looking to create a safe and fun environment for the campers which will encourage personal interactions and educational atmosphere.• Any exception must be approved by the camp director ahead of time• *Shi'Shuk Market days require cash to purchase extra items. Every camper will receive one product (Such as fresh Challah) but if parents will not be present at the market, sending a closed envelope with money inside is acceptable. Staff can hold onto the envelope until the market begins by request.

MEDICAL INFORMATION

In Case of injury or illness during camp

- Legal guardian will be notified immediately
- First aid will be given based on the severity of the situation by CPR trained staff, emergency or non-emergency medical services
- The camper might be sent home based on the severity

When do I need to keep my child at home

- If your child has had a fever over 100° F, has vomited or had severe diarrhea within the previous 24 hours of camp
- If you suspect your child might have lice

Medical treatment during camp

- Campers may not keep or carry medications of any kind themselves (except inhalers or epi-pens)
- All medication must be checked in with the camp director
- All medications are required to be kept locked in the Federation Offices under supervision
- When possible, organize medication times around lunchtime to avoid campers having to be pulled out of regular programming
- All medications must be in original packaging and/or prescription bottles with explicit written instructions for distribution
- Camp does not stock or provide any over the counter drugs

Information disclosure

- We request you to trust us with information about your child's situation such as a learning difficulty, ADHD, emotional/behavior problem, a recent loss or major change in the family or child's life, etc.
- Knowing this makes a tremendous difference in helping us to be sensitive to your child's needs.
- This sensitive information will only be shared with relevant staff and will help staff prepare and offer the best camp experience to each camper

Safety

- We comply with or exceed all State Sanitary Codes and St. Joseph County Department of Health regulations governing a children's camp
- Camp follows the American Camp Associations standards for a day camp
- All members of the camp staff (including the directors) hold CPR, AED, and first aid certifications
- At least one certified staff member is with the children at all times
- Camp has an Emergency Procedures and Safety Manual, on which all staff are trained
- Emergency drills are held in all emergency procedures during staff training

GUIDELINES

- Campers will respect themselves and others.
- Campers will listen to others including staff and fellow campers.
- Campers will control and be responsible for their own behavior and use appropriate language.
- Campers will not intentionally cause physical or emotional harm to other campers or staff.
- Campers will respect the environment, camp equipment, property, and other people's belongings.
- Campers will follow the camp rules and the camp schedule.
- Campers will wear appropriate clothing and footwear for all activities at camp.
- Campers will not possess or use alcohol, tobacco, illegal substances, drug paraphernalia, fireworks, matches, lighters, or weapons of any kind.
- Campers will not engage in or threaten abuse (physical or emotional) of any kind.

Please understand that if your child fails to follow any of these expectations, that there will be consequences including being sent home from camp at the discretion of the Camp Director. In the event that a child is sent home, no refund will be given for any part of camp that is missed due to a breach of our Behavior Guidelines.

Following these guidelines will help camp be a safer, happier environment for everyone.

CAMP FORMS & FEES

Why are there so many forms and what are they for?

The data you provide gives us necessary information to best serve your child. Each form is reviewed by the appropriate staff with concerns for that area of your child's care. All information is kept in confidence and is seen only on a need-to-know basis.

When do I need to return the forms?

Forms need to be received no later than MAY 29th. ALL forms must be received, and approved tuition payment arrangements made before campers are permitted to be dropped off on their first day. *If you have not made approved payment arrangements or you do not have all of your child's forms your child will not be allowed at camp.



SEE YOU AT CAMP!



**CAMP
IDEAL**